

Important and URGENT Guidelines to the CCH Learners (MLHP Candidates) - July 2022

1. The admissions were processed and enrolment numbers are generated. You can note down the enrolment number from the given files. The enrolment numbers are given Study Centre wise- Srikakulam, Visakhapatnam, Kakinada and Eluru. As per your Study Centre, you may open the file and NOTE your enrolment number. The enrolment numbers are kept in the Regional Centre website (www.rcvisakhapatnam.ignou.ac.in)

2. After taking the enrolment number, the students are required to apply for the Examinations through the exam portal: <https://exam.ignou.ac.in/>

3. The last date for submission of exam form is given below:

Dates	Prescribed Fee	ALLOTMENT OF THE EXAM CENTRE
30th September, 2022 to 10-Nov-2022 23:59 PM (Extended)	Rs. 200/- per course. (Theory courses and practical/lab courses)	The University will try to accommodate the students in the examination centre opted by them. (In case, the sitting at the centre has exhausted, student may choose the nearest/alternate exam centre under the jurisdiction of the same Regional Centre). However, the University has right to shift the students from one exam centre to another exam centre due to Covid-19 Protocols or any other unavoidable reason.
11th November, 2022 To 15th November, 2022	Rs.200/- per course with Late Fee Rs.1100/-	

4. **NOTE: If your enrolment number does not exist in the exam portal, please wait till 12 noon on 10th November. All the records will be updated by then and you would be able to apply for the exams.**

5. **Students are supposed to apply for 3 courses and pay Rs.600/- Without late fee (If you pay by tomorrow i.e 10.11.2022)**

6. Students can opt any exam centre as per their convenience at the time of submission of exam form.
7. There will be an Induction meeting for all the students (Online/Offline) to explain the procedures of the Course. Date and time will be informed to the students through email or sms.
8. There will be 3 courses in the Programme (Two Theory and One Practical Course). Academic Counselling will be conducted for the two theory courses and there will be a compulsory Field Practicals for 50 days.
9. Theory counselling will be for 10 days through online mode only. Information/links will be given by the study centres/emails to the students. Field Practical Counselling will start from 22.11.2022 and continue till 31st January 2023 with intervals for Theory exams and Pongal Holidays.
10. The Study Material along with the programme guide will be delivered by the University through Study centres. You may use the following link to access to the soft copy study material and Programme guide and use till you receive the Hard copy books.

[http://rcvisakhapatnam.ignou.ac.in/news/detail/1/Programme Guide and Study Material of CC H Certificate in Community Health -199](http://rcvisakhapatnam.ignou.ac.in/news/detail/1/Programme%20Guide%20and%20Study%20Material%20of%20CC%20H%20Certificate%20in%20Community%20Health%20-199)

For any clarification, you may contact RC, Visakhapatnam or your Study Centre.

Date: 09.11.2022

Dr. Dharmarao Gonipati
REGIONAL DIRECTOR